

Webinar on

The HR Department And Confidentiality

This webinar will cover confidentiality and the role the Human Resources plays in helping the company maintain necessary confidentiality.

PRESENTED BY:

Michael D. Haberman is a consultant, speaker, writer, and teacher. He is the co-founder of Omega HR Solutions, Inc., a consulting and services company offering complete human resources solutions. Mike brings years of experience in dealing with the challenges of Human Resources in the 21st century. He has a Master's in HR and is certified as a Senior HR professional. He has over 17 years' experience in the classroom teaching human resources fundamentals and certification preparation.

On-Demand Webinar

Duration : 60 Minutes

Price: \$200

Webinar Description

This webinar will cover confidentiality and the role the Human Resources plays in helping the company maintain necessary confidentiality. There are several laws that have specific requirements on how confidential information is to be dealt with.

Topics will include:

- The EEO and dealing with investigations of sexual harassment and discrimination
- HIPAA and maintaining the integrity of Protected Health Information. Are you considered a “covered entity”?
- We will cover what employees should sign agreements and what type
- Decisions by the National Labor Relations Board that protect some employees from revealing confidential information
- The Human Resources Code of Ethics



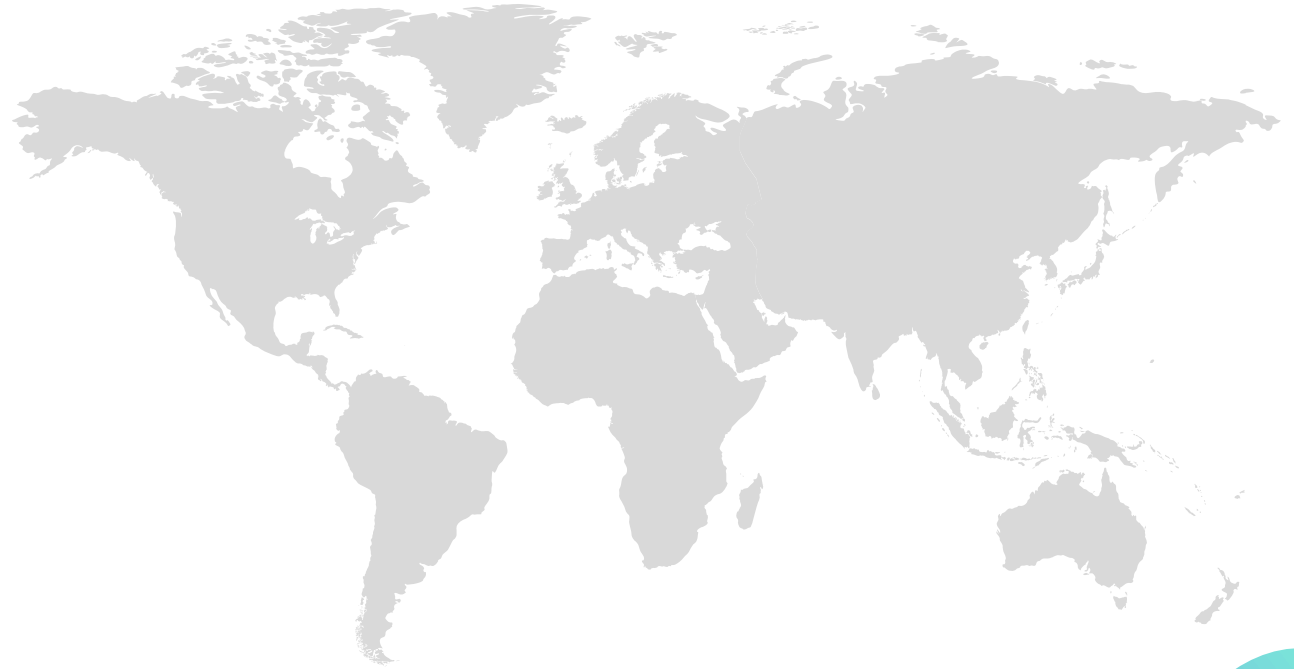
Who Should Attend ?

Office Managers

Human Resources Generalists

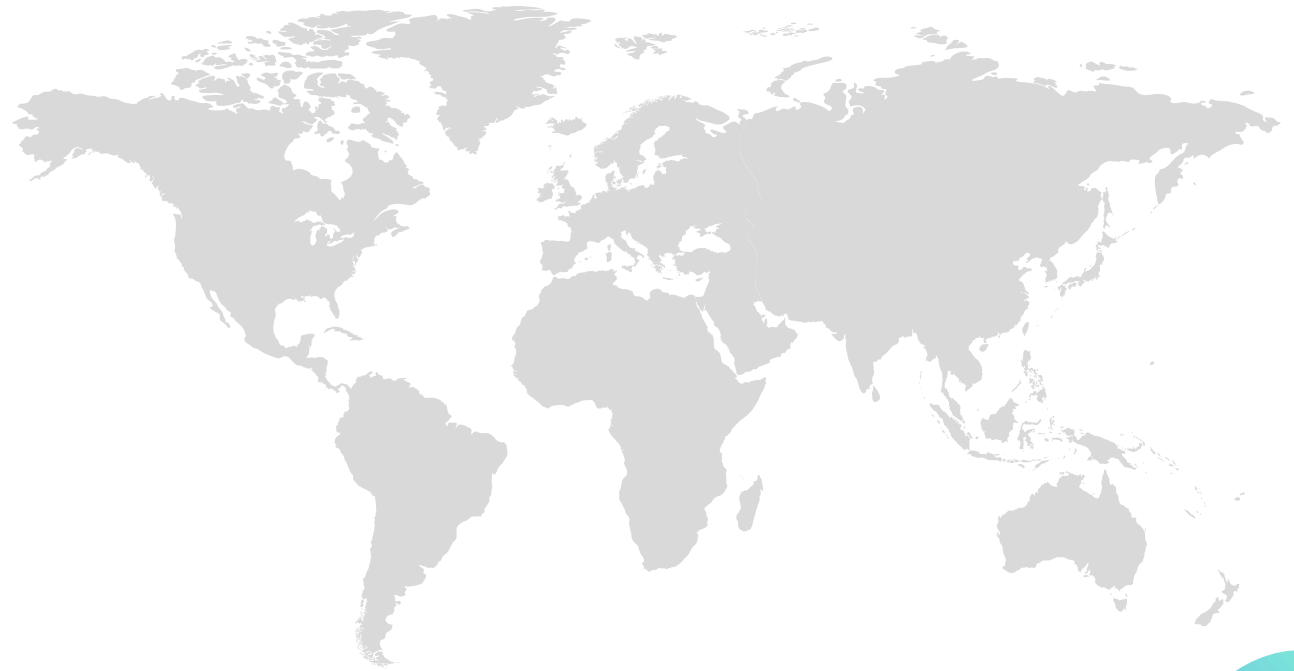
HR Administrators

Supervisors



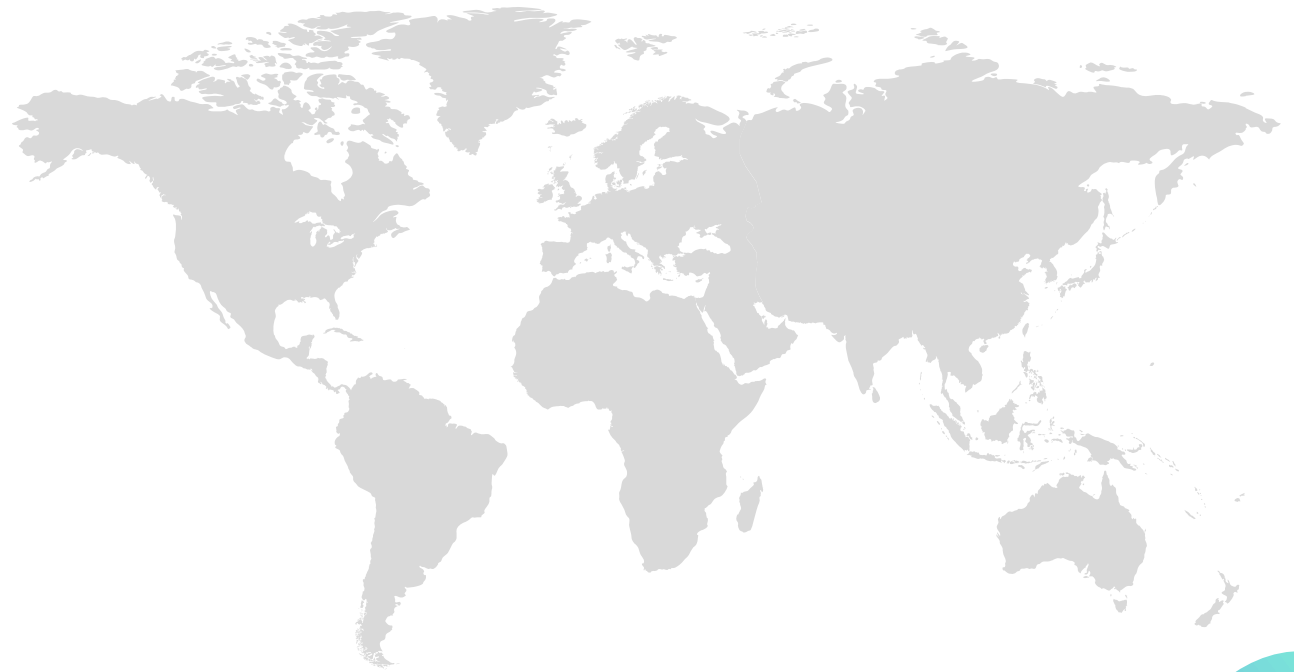
Why Should Attend ?

Confidentiality breaches can be very damaging and expensive to defend. Knowing the fundamentals of confidentiality is critical. This saves employee data and company reputation by avoiding confidentiality breaches.



Topic Background

Confidentiality is not just a matter of “keeping secrets.” The Human Resources department plays a pivotal role in helping maintain confidential information for the company. As a result, the HR person must be aware of the requirements of federal and state laws and practices of regulatory agencies and court actions. What do you do when an employee says to you “I want you to know but please keep it secret”? Are you aware of what constitutes “protected health information”? Who is your privacy officer? Are you up-to-date on the restrictions the National Labor Relations Board puts on your ability to require employees to keep company information confidential? If you are not aware of the EEOC, HIPAA and NLRB requirements you may be subject to lawsuits and fines.



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